

<Your Company name>

<Your Company address>

<Today's Date>

Dear Sir/Madam,

This letter hereby provides Business Juice with full, exclusive authority to represent our company in engaging with our existing and prospective utility suppliers including but not limited to our gas and/or electricity providers.

This letter of authority (LoA) is valid for all sites supplied under the company name detailed above and is operated on a rolling 120 day basis, as such a proactive renewal of these terms is not required by ourselves and we consider that this LoA continues in force under its original intention until such point as we provide 120 days notice to Business Juice that we wish to end this agreement. At such point both we, as the authorising party, and Business Juice as the outgoing party, will contact you directly to inform you of the final date of applicability for this exclusive agreement.

Under this agreement we provide full authority to Business Juice to manage all aspects of our current and prospective energy contracts including but not limited to:

- Accessing all relevant contractual and metering information for the purposes of portfolio management, tendering and issue resolution to include:
 - The receipt of current and historical account information including:
 - consumption history and metering information
 - supply numbers and metering details,
 - existing contract terms and pricing details,
 - renewal terms including pricing offers,
 - any changes to the terms of the contract in force, or proposed,
 - contract end dates, termination dates and any other date deemed relevant to the management of our energy contracts
- Where a remotely read meter including but not limited to a half hourly, smart or AMR meter, is installed we grant permission for Business Juice to be direct recipients of this data on request and for this to continue for the duration of this and any subsequent agreement.
- The issuance of termination notices and other directives relevant to our existing and prospective energy contracts on our behalf
- The right to request and negotiate prices on our behalf however unless otherwise stated this authority does not extend to Business Juice signing energy contracts on our behalf
- The accessing of information from third party industry databases
- The right to request the results of credit reports, and any justification for the declining to offer an energy supply contract, as undertaken by the supplier in the process of evaluating an offer for our supply
- Receipt of copy invoices for the duration of any existing or future contract over the period of which this authorisation remains valid.
- Authority to, for which we require all relevant suppliers to communicate directly, timely and in full with Business Juice on our behalf:
 - Actively manage any issues that arise with our energy contracts on our behalf including:
 - Resolve objections or rejection on any supply point transfer
 - Authorisation of adjustments, refunds or billing on our accounts
 - The raising and handling of any complaints regarding our energy supply contracts

Terms of this Letter of Authority

In return for granting Business Juice exclusive rights to represent our business in engaging with our existing and prospective utility suppliers we understand that we will receive the following services for the duration of this agreement:

Service

- A dedicated account manager together with a direct dial number for immediate response and support
- A contracting benchmarking report so our business can see exactly how our current rates perform in the market
- A named operational support resource within our service delivery team for raising any supplier servicing issues once you're in contract
- Unique key facts document providing an at a glance view of the key terms, dates and details of your energy contracts
- Full access to Business Juice's energy guides and market update library

Procurement

- The tendering of our supply contract(s) to the energy market to procure optimum terms on our behalf
- Active negotiation with the supplier market to secure advantageous payment, pricing and commercial terms for our business
- The termination of our existing supply contract(s) on our behalf to ensure seamless transfer to our chosen subsequent contracts

Metering

- No Management fees for all your site works, new connections and meter upgrades needs
- Access to fully inclusive smart metering contracts for our business

Market Intelligence

- Market Update service providing regular reviews of the direction of the energy markets and any issues arising of which our business should be aware

Energy Management

- Discounted access to our ESOS assessment service arm to ensure full compliance for eligible businesses
- Environmental levy and taxes audit to ensure our business is only paying for what we need to

Our obligations

In return for the provision of the above services we commit to providing Business Juice with:

- Exclusive rights and authority to represent our company in its utility contracting needs
- Any offers relating to existing or proposed energy supply contracts at any of our premises that have been received from suppliers or any other third party

We acknowledge that in order for Business Juice to provide the above services on the terms agreed it is essential that no other third party or direct employee of our company is engaged in these same activities.

Ending this agreement

Where any party other than Business Juice undertakes such activity we grant the relevant supplier permission to contact Business Juice directly and to inform them of the identity, subject matter and outcome of any discussion that arose in contravention to this agreement. Where Business Juice contact the supplier for information regarding such an occurrence we authorise the supplier to fully disclose all matters as requested by Business Juice. Where this agreement is deemed by Business Juice as intentionally not having been executed by us on an exclusive basis, Business Juice will not be obliged to fulfil any or all of the services outlined.

We acknowledge that either party can cancel this agreement by providing the other party with written 120 days notice once the initial 120-day period from the date of this letter has elapsed.

Yours Sincerely,

<Signature>

<Printed name>

<Position within business>