

<Your Company name>

<Your Company address>

<Today's Date>

Dear Sir/Madam,

This letter hereby provides Business Juice with authority to represent our company in engaging with our existing and prospective utility suppliers including but not limited to our gas and/or electricity providers.

This letter of authority (LoA) is valid for all sites supplied under the company name detailed above.

Under this agreement we provide full authority to Business Juice to manage all aspects of our current and prospective energy contracts including but not limited to:

- Accessing all relevant contractual and metering information for the purposes of portfolio management, tendering and issue resolution to include:
 - The receipt of current and historical account information including:
 - consumption history and metering information
 - supply numbers and metering details,
 - existing contract terms and pricing details,
 - renewal terms including pricing offers,
 - any changes to the terms of the contract in force, or proposed,
 - contract end dates, termination dates and any other date deemed relevant to the management of our energy contracts
- Where a remotely read meter including but not limited to a half hourly, smart or AMR meter, is installed we grant permission for Business Juice to be direct recipients of this data on request and for this to continue for the duration of this and any subsequent agreement.
- The issuance of termination notices and other directives relevant to our existing and prospective energy contracts on our behalf
- The right to request and negotiate prices on our behalf however unless otherwise stated this authority does not extend to Business Juice signing energy contracts on our behalf
- The accessing of information from third party industry databases
- The right to request the results of credit reports, and any justification for the declining to offer an energy supply contract, as undertaken by the supplier in the process of evaluating an offer for our supply
- Receipt of copy invoices for the duration of any existing or future contract over the period of which this authorisation remains valid.
- Authority to, for which we require all relevant suppliers to communicate directly, timely and in full with Business Juice on our behalf:
 - Actively manage any issues that arise with our energy contracts on our behalf including:
 - Resolve objections or rejection on any supply point transfer
 - Authorisation of adjustments, refunds or billing on our accounts
 - The raising and handling of any complaints regarding our energy supply contracts

Yours Sincerely,

<Signature>

<Printed name>

<Position within business>